

MINUTES OF ST. MATTHEW DVB MEETING

August 16, 2023

Members Present: Pastor Hugo, Brian McBroom, Jason Zemke, Will Rottler, Karrie Kikeh, and Larry Betzold

Opening: Jason Zemke called the meeting to order and Pastor Hugo led the opening prayer to begin the meeting.

Addition to the agenda: new laptops for staff, motion to approve by Larry, second by Will, all present in favor

Changes to the previous month's meetings: Larry wasn't in attendance, voting to all present in favor, fixed typos for spelling and grammar, Larry motioned to approve the amended minutes, Karrie with a second, all present in favor

Jason proposed putting three months of minutes on the website. Staff will be directed to put three to six months of minutes on the website. Julie sends out the minutes to all members that have an email.

Teaching time: Pastor shared the history of BeFriender at St. Matthew. Will work on a new model for the future of BeFriender at St. Matthew.

Staff report: The theme is now being fruitful. St. Matthew will host a fundraiser for SACA on Oct 15. Julie Allen plans on working through the end of September. Interviews for her replacement will take place in September.

The Oromo church will continue through the end of September. Pastor Hugo may have a new congregation interested in worshipping at St. Matthew.

Despite numbers being down, many good things were said about the VBS program.

Pastor's leg pain is getting better.

DCLC: Two aides will be certified. St. Matthew will cover part of the cost for certification.

Possibly hiring more aides in the future.

Continued to be concerned about the expenses of the daycare.

Budget: Fixed typos from 2021 to 2023.

Continuing to figure out how to use the employee retention credit. How much of the boiler loan to payoff versus keeping money on hand.

The motion to make a 100,000 payment on the loan, put 40,000 in savings, and use 29,000 for programming was brought back up. Pastor motioned to approve, Larry with a second.

Discussion of how the budget works with a three paycheck month. All present voted in favor.

Pastor brought up a new laptop for staff, including the cost of programs needed out of the office supplies fund. Brian motioned to approve, Larry with a second.

The boiler should be installed and ready to go soon.

The new cleaning service will start on Sept 1.

The online phonebook and app was discussed.

The DVB discussed how to better address the staff and budget process.

The newscene will be promoted more often, a possible family ministry will be taking place this fall. Brenda is looking for more help with children's ministry.

Our next meeting will be on Sept 20, 2023.

The meeting concluded with Sharing and Caring between members and a closing prayer provided by Pastor Hugo.

Respectfully submitted by Will Rottler.