MINUTES OF ST. MATTHEW DVB MEETING
August 5, 2026

Members Present: Louise Roberts, Brian McBroom, Lisa Neaderhiser, Larry Betzold, Patti Seitz, Pastor Hugo, and Karrie Kikeh

Not Present: Will Rottler

I. Opening Prayer: Pastor opened the meeting in prayer. Pastor gave an

announcement of his current health update, followed by a presentation of the

Stole given to him for his 30th anniversary.

II. Agenda Approval: Approved the agenda with no changes. All ayes.

III. Approve Prior Meeting Minutes: Approved the minutes of July 22, 2026. All ayes.

IV. Discussion - Part 1:

a/b. Finance Report/Treasurer's Report

The church currently has 8 different accounts set up. The DVB asked Sue Betzold (She is the treasurer and attended this meeting via Google Meet) to check on the various accounts we have at the bank, current balances, and current interest that each account yields, and any requirements for activity and balances.

c. Building Insurance - Jason Zemke

Jason Zemke was able to reach the insurance company to obtain the specific paperwork needed to file a claim due to the Asbestos issue in the gym and the losses in revenue that occurred due to closing the daycare (DCLC).

V. Business Items:

Properties Committee

Victory cleaning will be done officially on August 31, 2026. There is no update at this time.

VI. Discussion - Part 2:

a. Teaching Time/Staff Report:

Staff updates: Office Manager

i. Rachel Tougbay will be starting as our office manager on Monday, August 10th.

b. DCLC Update:

i. Graduation of students going to kindergarten this fall will take place this Friday, August 7th. Any DVB or DCLC Board members are welcome to attend.

c. Property/Facilities:

i. Sump pump:

This project is put on hold; a future date will be determined

ii. Gym and Hall Flooring:

Lisa has ordered signs to be posted inside and outside the Gym reminding others that there is to be no food or drink in the gym. These signs will be in English and Spanish with a visual aid. The signs are still out for delivery with a possible date of August 21.

*Brian will inquire about the warranty.

d. President's Desk:

i. Louise will draft a letter to the congregation giving an update on the church's current financial situation. She will also address the congregation in person at the following services on Saturday (8th) and Sunday (9th).

ii. Informational meetings will be scheduled by August 19th to invite members of the congregation and the DVB to discuss the church's financial status and explore potential options.

iii. Concordia Plan will be able to pay 70% of Pastor Hugo's salary when he has a set date for surgery and his recovery period. Will the Church be able to cover the other 30%?

iv. Will is the administrator for MN Paid Leave. Please check Pastor Hugo's status.

The meeting was closed with a prayer led by Pastor Hugo. The DVB will meet again on August 19 at 6:30 pm.

Respectfully submitted,

Lisa Neaderhiser