MINUTES OF ST. MATTHEW DVB MEETING
Sep 23, 2026

Members Present: Louise Roberts, Will Rottler, Brian McBroom, Karrie Kikeh, Lisa Neaderhiser, Larry Betzold

Not Present: Pastor Hugo, Patti Seitz

I. **Opening Prayer:** President Roberts opened the meeting in prayer.

II. **Agenda Approval:** Agenda approved with no edits. All ayes

III. **Approve Prior Meeting Minutes:** Minutes approved with no edits. All ayes.

IV. **Financial Review**

a/b. Finance Report/Treasurer's Report

No financial report for this meeting, but talks with Quickbooks are continuing to take place to resolve the issue of the outstanding taxes from payroll from this past summer.

It was determined that there was a coding error for the Concordia Plan and that this will be showing up on future reports.

With the recent meetings and ask from the Church, there were numerous one-time gifts from the congregation.

The DVB is aware that October is going to be a three-paycheck month, which will be reflected in future financial reports.

As the reports look to be changed for the future, the DVB is looking to use Quickbooks to determine the amounts for the dedicated funds in the reports.

No update from the Treasurer for this meeting.

V. **Business Items:**

a. **Review of Historical Financial Info**

The DVB reviewed historical financial info from the past few years to help better understand what the future of giving and expenses look like. This data will help with planning future budgets.

After much discussion about the financial status of the Church, it was proposed that the DVB President inform Pastor Hugo that they will be

contacting the District to let them know of the Church's membership and financial status. A motion was proposed and seconded. All ayes.

b. Pastor's Salary During Disability

The DVB discussed the role of the disability coverage for Pastor Hugo while he is home recovering from his surgery. With the Concordia coverage, the DVB discussed if and how much St. Matthew should cover for Pastor Hugo. After a lengthy discussion, a motion was proposed for St. Matthew to cover 20% of Pastor's salary for up to eight weeks.

The motion passed with five in favor and one abstain.

d. Update on Affordable Flooring issues

The Property and Facility Committee is still working with Affordable Flooring in hopes of resolving the floor issue around the gym by the end of November. Affordable Flooring has not been paid its final invoice and St. Matthew is waiting to hear back regarding the insurance coverage.

e. DCLC Updates

The DCLC has a few more enrollments slated to start soon. DCLC is also looking to move forward on its new-look website.

f/g. Park Clean-up/Outreach

The park clean-up and potluck was a great time for St. Matthew members to spend time with each other. The plan is to have one event a month with Truck or Treat taking place on Oct 24 at Huset Park East.

i. Update on SMCT and Unicyclists

SCMT has declined the first offer for payment for services by St. Matthew and talks are still on-going regarding rental space fees. The Unicyclists are still trying to figure out if the new gym floor works for what they need.

Due to the time, the DVB had to table certain topics and discussions.

The meeting was closed with a prayer led by President Roberts. The DVB will meet again on October 7 at 6:30 pm.

Respectfully submitted,

Will Rottler