MINUTES OF ST. MATTHEW DVB MEETING
Oct 7, 2026

Members Present: Louise Roberts, Will Rottler, Brian McBroom, Karrie Kikeh, Lisa Neaderhiser, Larry Betzold, Patti Seitz

Not Present: Pastor Hugo

I. **Opening Prayer:** President Roberts opened the meeting in prayer.

II. **Agenda Approval:** Agenda approved with no edits. All ayes

III. **Approve Prior Meeting Minutes:** Minutes approved with no edits. All ayes.

IV. **Financial Review**

a/b. Finance Report/Treasurer's Report

The DVB reviewed the financial report which is updated through September. This report provided some insight following some accounts being cleaned up. It was noted that some invoices were showing up twice and the DVB is going to work with the office manager to understand the checks not matching with the invoices.

It was reported that giving showed strong in September. In addition, one family pre-paid for DCLC for a year in advance. It was motioned that the tuition be set aside in a savings account and moved when tuition is due weekly. All ayes.

The DVB also reviewed a report that showcased trends of giving and spending for St. Matthew over the past few years to better understand the finances of the Church. It was noted that some invoices weren't reflected in the bank statements.

V. **Business Items:**

a. **Pastor's Salary During Disability Update**

Pastor's leave will be extended through November 7/8 and plans to be back November 14/15.

b. **2027 Budget and Staffing Updates**

The DVB will be planning on proposing budgets that include a smaller staff and a full-staff option. The DVB also discussed what options are available with a music coordinator and regular hours versus a stipend.

After much discussion, the DVB reviewed the finances and determined that effective at the end of October, the positions of Director of Teen Ministry and Coordinator of Children's Ministry will be moved to a volunteer role. All ayes.

c. 2027 DVB Options

The DVB discussed potential Church members that would be options to run for the upcoming DVB openings.

e. DCLC Updates

Due to families moving away from the area, the DCLC numbers are down to 32. With the lower than projected numbers, potential staffing changes could potentially take place.

f. Concordia Plan Update

The DVB is aware that a payment for staff retirement plans is on the horizon. This payment would make up for missed retirement contributions.

Due to the time, the DVB had to table certain topics and discussions.

The meeting was closed with a prayer led by President Roberts. The DVB will meet again on October 21 at 6:30 pm.

Respectfully submitted,

Will Rottler